



Suitable People: 2.2 Student placements

Safeguarding and Welfare Requirement:

Providers must ensure that people looking after children are suitable to fulfil the requirements of their roles.

Policy Statement

We recognise that qualifications and training make an important contribution to the quality of the care and education provided by out of school and early years settings. As part of our commitment to quality, we offer placements to students undertaking play work or early years qualifications and training. We also offer placements for school pupils on work experience.

We aim to provide for students on placement with us experiences that contribute to the successful completion of their studies and that provide examples of quality practice in out of school and early years care and education.

Procedures

- We require students on qualification courses to meet the Suitable Person requirements of the Early Years Foundation Stage and have a satisfactory enhanced DBS check with barred list check.
- We require students in our setting to have a sufficient understanding and use of English to contribute to the well-being of children in our care.
- We require schools, colleges or universities placing students under the age of 17 years with us to vouch for their good character.
- We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- Students undertaking qualification courses who are placed in our setting on a short term basis are not counted in our staffing ratios.
- Students (aged 17 and over) and apprentices (aged 16 and over) may be considered to be counted in the ratios if our management team deems them to be suitably qualified and experienced.
- We take out employers' liability insurance and public liability insurance, which covers both students and voluntary helpers.
- We require students to keep to our Confidentiality and Client Access to Records Policy.

- We co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
- We communicate a positive message to students about the value of qualifications and training.
- We ensure that trainees and students placed with us are engaged in bona fide early years and / or play work training, which provides the necessary background understanding of children's development and activities.

COVID-19 Update

Student Placements are currently suspended due to the COVID-19 outbreak.

This policy was reviewed & updated on: 15/10/20 **and adopted by:** Discovery Vine Ltd

Date to be reviewed: October 2021 (or earlier if necessary)

Signed on behalf of Discovery Vine Ltd: *Lynda Garbutt*

Name of signatory: Lynda Garbutt

Role of signatory: Managing Director