



Discovery Vine: Cottam

Special Educational Needs and Disability: Local Offer

Special Educational Needs and Disability (SEND) - Children and Families Act 2014

The Children and Families Act 2014 requires local authorities to publish, in a single place, information on services and provision across education, transport, health and social care for children and young people aged 0-25 with special educational needs and disabilities (SEND). The purpose of this 'Local Offer' is to enable parents, carers and young people to see more clearly what services are available for children with SEND in their area and how to access them. The process extends to early years settings and all the information below forms our setting's offer and shows how we provide for children with special educational needs and disabilities.

Our policy

We support children with special educational needs and disabilities by providing an environment in which all children are supported to reach their full potential.

We comply with the Statutory Framework for the Early Years Foundation Stage and the Equality Act 2010.

We have regard to the Special Educational Needs and Disability Code of Practice (2015).

We ensure our provision is inclusive to all children with special educational needs and disabilities.

We support parents of children with special educational needs and disabilities.

We identify the specific needs of children with special educational needs and disabilities and meet those needs through a range of SEN strategies.

We work in partnership with parents and other agencies in meeting individual children's needs.

We monitor and review our policy, practice and provision and, if necessary, make adjustments.

We have a designated Special Educational Needs Coordinator (SENCO) for the company who is our Area Manager Samantha Reeve. We have a SENCO for the Early Years setting who is also the deputy manager Lucy Walmsley.

Identifying children with Special Educational Needs and Disabilities

On induction to our pre-school the SENCO and parents share information about the strengths and needs of the child to create a positive partnership.

Families will be supported for as long as it takes for their child to settle. We want all children to feel happy and safe with us.

Each child has a Keyperson who works closely with each child and the family, and may identify a possible individual need.

On-going observational assessments are made of all children and are linked to the Early Years Outcomes and Development Matters ages and stages of development (as outlined in the Statutory Framework for the Early Years Foundation Stage).

We undertake a 'progress check at age 2' which supplies parents/carers with a short written summary of their child's development.

Reports from health care professionals may identify a child's individual needs and we will include these in the child's learning and development.

Supporting children with SEND

Our SENCO will work with all our staff to ensure our SEND provision is relevant and appropriate.

We use the 'graduated approach system' for identifying, assessing and responding to children with special educational needs. This means using a step-by-step response through the various levels of intervention, which are discussion of a concern, targeted support, specialist support and Education, Health and Care Plan (EHC).

Our SENCO will explain how children's individual needs can be met by planning support using a written Targeted Learning Plan (TLP), My Support Plan, EHC or Health Care Plan

The Key person will oversee the TLP targets.

TLP targets will be reviewed, and new ones planned by the child's Key person, SENCO and parents.

We access additional support from other professionals where necessary.

Our SENCO will work with all other staff to ensure implementation of the TLP and subsequent continuity of care and education by everyone.

Individual Provision Mapping for the child will highlight the areas of need and what the Key Person and SENCO will do to provide for the child's needs. It identifies the cost of additional resources and funding available for the child.

We ensure that parents are informed at all stages of assessment, planning, provision, monitoring and review of your child's progress.

Learning Journeys are available to view at any time.

All documentation is kept in the child's file in a locked filing cabinet to ensure confidentiality.

A delegated inclusion budget for SEND provided by Lancashire Education Authority allows us to provide certain resources when needed.

Further funding can be applied for to support your child.

The Area SENCO has completed specific SENCO training and holds the Early Years Professional Status award. Our setting SENCO has relevant training and receives support and guidance from our Area SENCO.

Staff have attended training linked to specific needs and will attend further courses if required.

Accessibility of the environment

The Pre-School room is on ground floor level.

Disabled access via the front door.

Disabled access to free-flow outdoor area.

Resources are easily accessible by the children who have free choice.

We will explain any limitations of the building and would make changes or adapt our facilities if possible.

Working with other professionals

We have regular contact with the following professionals:

Inclusion Support Teacher

Health Visitors

Speech and Language Therapist

Local Children's Centre Staff (e.g. parent support advisers)

Advice from professionals in other areas may be sought as a need arises, such as:

Physiotherapist

Occupational Therapist

Paediatricians

Dieticians

There are many other professionals who we can contact regarding a child's specific individual needs.

Further information

The Key person is always available for advice and support in the first instance. There is a list of every child and who their Key person is within the setting.

Our Managers and SENCO are also available to offer advice.

We can signpost parents to other professionals that may be able to help such as health visitor, speech and language therapist, children's centre and others.

If a child's needs have been referred to a specific team we will be able to support parents in accessing these services.

Families Information Service - www.nyfamilies.info.

Lancashire County Council Local Offer - <http://new.lancashire.gov.uk/children-education-families/special-educational-needs-and-disabilities.aspx>

Moving on to school/or another setting

We hold transition review meetings to plan transition for a child into school/setting. As well as parents and pre-school staff, these could include foundation stage schoolteachers, school SENCO, receiving setting staff and relevant professionals.

We share all documentation such as TLPs, My Support Plans, early years assessments, observations.

We invite the receiving school/setting to visit our pre-school to familiarise themselves with, and observe, the child and to share information in partnership with parents.

We operate an open door policy and our staff welcome families to visit our pre-school. We will aim to work together to include any child with special educational needs and disabilities.